



Import Customs Guide **KENYA**

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GOODS	DOCUMENTS REQUIRED	CUSTOMS PRESCRIPTIONS	REMARKS
Importation of used Personal Effects for Expatriates	<ul style="list-style-type: none"> ▪ Effects under exemption <ul style="list-style-type: none"> ▪ Original valid passport, OBL, AWB. ▪ Original 2 years entry permit, (work permit). ▪ Personal Pin certificate 	<ul style="list-style-type: none"> ▪ The goods must have been owned for more than 1 year and must be imported within 90 days after approval of the permit for the shipper. ▪ Cosmetics, toiletries, perfumes, alcohol, foodstuffs will be subjected to Radio Active analysis which will cost euros 30 per sample per item. Then dutiable (100%). ▪ All shipments will be 100% inspected by Customs. 	<ul style="list-style-type: none"> ▪ Kenya Bureau of Standards (KEBS) officers are inspecting used HHGs and personal effects during clearing. They check all the electronic items, seek to control dumping and check if there are any prohibited items. Upon successful inspection, KEBS gives its approval. Without their approval, the shipment cannot leave the port and it could lead to heavy penalties.
Motor Vehicle - Expatriates	<ul style="list-style-type: none"> ▪ Original valid passport, OBL, AWB. ▪ Original approved 2 years work permit. ▪ Personal PIN certificate. ▪ Original certificate of registration/ logbook of the vehicle, in English. ▪ Certificate of road worthiness must be provided by the owner of the vehicle to the Kenya Bureau of Standards KeBS agent (QISJ) to do the pre-inspection at origin to obtain the Certificate of Roadworthiness COR for cars coming from Japan/Dubai/ South Africa/UK or a penalty of 20% of the CIF value will be charged. Other origins can be inspected in Kenya by KBS for a fee of USD 300. ▪ The Bill of Lading and AWB must show car/motor cycle details i.e. chassis and engine numbers, colour, fuel type, 	<ul style="list-style-type: none"> ▪ Customs Fees depends on value of the vehicle (make, model and year). ▪ Cars or motorbikes should be registered before release out from the port. ▪ The importer must have owned AND USED the vehicle for at least 1 year before the date of shipping for duty free. ▪ The vehicle <u>must not be more than 8</u> years old. Cars manufactured/registered before 2013 cars are not allowed into Kenya in 2020 ▪ No left hand drive vehicle allowed into Kenya. ▪ Due to registration process that commences after normal clearance, port storage and demurrage are inevitable. 	<ul style="list-style-type: none"> ▪ As per new regulation all containers to inland Kenya must be taken by rail to Nairobi for clearance. So it is better to consign to Icd Embakasi/Nairobi Terminal or expect high storage and demurrages.

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	<ul style="list-style-type: none"> Transmission type and year of manufacture. ▪ If the importer is to pay duty then the following documents are required: <ul style="list-style-type: none"> ▪ Importer's PIN certificate, ▪ Import Declaration Form, (IDF) ▪ Invoice of purchase, ▪ Translation of Invoice if not in English. ▪ QISJ certificate of roadworthiness. 		
Importation of Personal Effects duty free for Diplomats	<ul style="list-style-type: none"> ▪ Original valid passport, OBL; AWB. ▪ Pro1b exemption form approved by the Ministry of Foreign Affairs. ▪ Takes 2/3 weeks consignee to request with OBL/AWB/packing list + copy of passport. ▪ Personal Pin certificate. ▪ 	<ul style="list-style-type: none"> ▪ Diplomatic goods are not subject to inspection if there is an approved pro1b. ▪ For air shipment, prior release can be done with agent's customs bond on collection of copy of pro 1b application + passport + pin. Extra cost to be confirmed 	<ul style="list-style-type: none"> ▪ As per new regulation all containers to inland Kenya must be taken by rail to Nairobi for clearance. So it is better to consign to Icd Embakasi/Nairobi Terminal or expect high storage and demurrages.
Importation of Vehicles for Diplomats	<ul style="list-style-type: none"> ▪ Original valid passport, OBL, AWB. ▪ Pro1b form approved by the Ministry of Foreign Affairs. ▪ Original certificate of registration/ logbook of the vehicle, in English. ▪ Importer's PIN certificate. ▪ Certificate of road worthiness must be provided by the owner of the vehicle to the Kenya Bureau of Standards. K.B.S agent (QISJ) to do the pre-inspection at origin to obtain the COC for cars coming from Japan/Dubai/South Africa/UK/Thailand or a penalty of 20% of the CIF value will be charged. ▪ The Bill of Lading and AWB must show car/motor cycle details i.e. chassis and engine numbers, colour, fuel type, Transmission type and year of manufacture. 	<ul style="list-style-type: none"> ▪ Other origin can be inspected in Kenya by KBS for a fee of euros 150. ▪ Customs will charge euros 120 for Processing Fee. ▪ Diplomats are allowed to import 1 vehicle/motor cycle at a time (possible for spouse to be confirmed by embassy) vehicle/motor cycle not exempted will be subjected to duties and taxes at the rate of 45% + vat 16%. ▪ The vehicle <u>must not be more than 8</u> years old. Cars manufactured/registered before 2013 cars are not allowed into Kenya in 2020 ▪ No left hand drive vehicle allowed into Kenya. 	

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Removal of Goods – Non Diplomats	<ul style="list-style-type: none"> ▪ New items will be subjected to duties, taxes and penalties. COC will also be required for any new item. ▪ Food, beverage and cosmetics, chemicals cannot be imported duty-free and will be subjected to Radio Active Analysis (minimum Kshs 3000 per item), duties and taxes (100%). 	<ul style="list-style-type: none"> ▪ Due to short free period given at the port and airport there is most of the time storage & demurrages. ▪ Clearance at the airport takes 2/3 days and at the Mombasa or Nairobi Inland port 7/12 working days. 	<ul style="list-style-type: none"> ▪ Kenya Bureau of Standards (KEBS) officers are inspecting used HHGs and personal effects during clearing. They check all the electronic items, seek to control dumping and check if there are any prohibited items. Upon successful inspection, KEBS gives its approval. Without their approval the shipment cannot leave the port and it could also lead to heavy penalties.
Importation of Motor Vehicles Returning Residents	<ul style="list-style-type: none"> ▪ Original and valid passport, same than used personals effects + OBL, AWB. ▪ PIN certificate. ▪ Original certificate of registration / logbook for the vehicle in English. ▪ Certificate of road worthiness must be provided by the owner of the vehicle as required by the Kenya Bureau of Standards. KEBS agent (QISJ) to do the pre-inspection at origin to obtain the COC for cars coming from Japan/ Dubai/Singapore/ South Africa/UK/Thailand or a penalty of 20% of the CIF value will be charged by the KBS. ▪ Other originals can be inspected in Kenya by KBS for a fee of USD 300. ▪ Customs will charge USD 130 for processing. ▪ The Bill of Lading and AWB must show car/motor cycle details i.e. chassis and engine numbers. ▪ For all shipments OBL/AWB/packing list is needed. ▪ All wooden crates needs (ISPM) No. 15 requirements. 	<ul style="list-style-type: none"> ▪ He/she must not have visited Kenya for a sum of more than 90 days in the last 2 years prior to his last date of arrival in the Kenya. ▪ He must import within 90 days of the last date of arrival. ▪ Only one duty free car per returning resident in a lifetime. ▪ Cars or motorbikes should be registered before releasing out from the port ▪ The importer must have owned the vehicle for at least 1 year before the date of shipping. For duty free or around 71% of taxes to be charged. ▪ The vehicle must not be older than 8 years. Cars manufactured/registered before 2013 cars are not allowed into Kenya in 2020 ▪ No left hand drive vehicle allowed into Kenya unless special authorization by ministry of transport. Kenyans returning from Left-hand drive countries can import similar (size, cc and value) right hand drive cars from other countries by providing proof of previous ownership and disposal of left hand car. 	<ul style="list-style-type: none"> ▪ If motor vehicle/cycle is loaded with household goods, container remains at port until registration.

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Prohibited items	<ul style="list-style-type: none"> ▪ Firearms and toys like plastic guns, drones are strictly forbidden in Kenya and required a special import permit before shipping. 		
Pets	<ul style="list-style-type: none"> ▪ Approved Import permit (require copies of vaccination card and health certificate to apply before the animal arrives). ▪ Original passport of the owner. 		
Temporary Imports on Special pass		<ul style="list-style-type: none"> ▪ Expats on 3 months special pass can import used household goods not exceeding 150kgs gross duty free by providing the original passport, packing list, airway bill and Personal Pin/tax registration. 	



The FIDI Global Alliance

Bld Louis Schmidt 29 B1
1040 Brussels - Belgium

Tel.: +32 2 426 51 60
Email: fidi@fidi.org

www.fidi.org